United States Di	ISTRICT COURT
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for the				
District of				
	Civil Action No.			
SUMMONS IN A CIVIL ACTION				
To: (Defendant's name and address)				
A lawsuit has been filed against you.				
Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:				
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.  **CLERK OF COURT**				
Date:	Signature of Clerk or Deputy Clerk			

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## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (no	ame of individual and title, if an	ny)			
was red	ceived by me on (date)		·			
	☐ I personally serve	d the summons on the ind	ividual at (place)			
			on (date)	; or		
	☐ I left the summons at the individual's residence or usual place of abode with (name)					
	on (date), a person of suitable age and discretion who resides there,  on (date), and mailed a copy to the individual's last known address; or					
	☐ I served the summons on (name of individual) , who designated by law to accept service of process on behalf of (name of organization)					
			on (date)	; or		
	☐ I returned the summons unexecuted because					
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$	·		
	I declare under penalty of perjury that this information is true.					
Date:						
		_	Server's signature			
		_	Printed name and title			
		_	Server's address			

Additional information regarding attempted service, etc: